



Victoria City Rowing Club

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Job Posting

VCRC Youth Introduction to Rowing Assistant 2019

*****This position is part of the Canada Summer Jobs program, as such, applicants must be between the age of 15 and 30 at the start of employment; is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act; and is legally entitled to work according to the relevant provincial / territorial legislation and regulations. *****

Responsibilities and duties:

The Youth Introduction to Rowing Assistant Coach will:

- Coach the VCRC Youth Learn to row Beginner and Intermediate Camps
- Work with Youth Introduction to Rowing Lead coach and shadow coaches working with them;
- Work with the VCRC Director, Seasonal and Introductory Programs to structure and plan the Youth Introduction to Row Camps;
- Assist the VCRC Director, Seasonal and Introductory Programs with program administration (e.g., collecting fees and registration forms, maintaining up-to-date database of participants);
- Work with the VCRC Director, Seasonal and Introductory Programs to gather and collate participant and coach feedback and complete end-of-season program reviews;
- Do other work involved in the operation of the boathouse and programs, as necessary;
- Must be able to commit to the program term in its entirety;
- Must attend coach orientation, training, and safety session prior to program (12 hours).
- Must work on a personal development by identifying areas to improve over the summer.
- Must attend scheduled reflection and mentor sessions as agreed on with programs coordinator.
- Work on equipment maintenance and boathouse upkeep, as directed by the VCRC Director, Seasonal and Introductory Programs or Club Manager. (2.5 hours per week)

Schedule:

Average 30 hours/week. During the period of contract, the Introduction to Rowing Head Coach will coach the Youth Introduction to Rowing Beginner (9:45am-12:15pm) and Intermediate programs (12:45pm-3:15pm). Scheduled reflection with VCRC Director, Seasonal and Introductory Programs on Tuesdays and Fridays for 30min.

Term of employment: July 1st – August 30th, 2019 (no camp the week of July 8th-12th). Camps begin July 1st, the term covers 8 weeks of camps.

Qualifications:

- Trained NCCP LTR Instructors (or equivalent) required (*must be completed during the summer, 2019*)
- RCA Rowing Essentials and Making Ethical Decisions Online (*or must be completed before July 1st, 2019*)
- Respect in Sport Activity Leader Module (*must be completed after being hired and before July 1st, 2019; VCRC will provide the successful applicant with a code to complete this module*)
- *Pleasure Boat Operators license ('Boat Pro') required*
- Basic First Aid required (*or must be completed prior to July 1st, 2019*)
- Experience coaching and working with youth (ages 11-18 years)

To apply, please submit a resume and letter before May 20th to:

VCRC Programs Coordinator, Katie Bahain-Steenman
Email: VCRCPrograms@gmail.com