



Victoria City Rowing Club

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Job Posting

VCRC Youth Experienced and Reboot Rowing Camp Leader and Equipment Coordinator 2019

*****This position is part of the Canada Summer Jobs program, as such, applicants must be between the age of 15 and 30 at the start of employment; is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the Immigration and Refugee Protection Act; and is legally entitled to work according to the relevant provincial / territorial legislation and regulations. *****

Responsibilities and duties:

The Youth Experienced and Reboot Rowing Camp Leader and Equipment coordinator will:

- Coach the VCRC Youth Experienced Single and Sweep camp and the Reboot camp
- Assist coaches of the Youth Summer Camp and Youth Learn to row camp when groups are big and help them on the dock when needed.
- Supervise assistant coaches and shadow coaches working with them;
- Work with the VCRC Director, Seasonal and Introductory Programs to structure and plan the Youth Camps;
- Assist the VCRC Director, Seasonal and Introductory Programs with program administration (e.g., collecting fees and registration forms, maintaining up-to-date database of participants);
- Work with the VCRC Director, Seasonal and Introductory Programs to gather and collate participant and coach feedback and complete end-of-season program reviews;
- Do other work involved in the operation of the boathouse and programs, as necessary;
- Must be able to commit to the program term in its entirety;
- Must attend coach orientation, training, and safety session prior to program (12 hours).
- Must work on a personal development plan by identifying areas to improve over the summer.
- Must attend scheduled reflection and mentor sessions as agreed on with programs coordinator.
- Work on equipment maintenance and boathouse upkeep, as directed by the Programs Coordinator or Club Manager.

Schedule:

Average 35 hours/week. During the period of contract, the Introduction to Rowing Head Coach will coach the Youth Experienced Single and Sweep Camp (12:45pm-3:15pm) and Reboot Program (3:45pm-5:15pm). Can be coaching Youth Summer camps and Youth or Adult Learn to row when. Equipment hours can be completed during Youth Summer Camp hours (10am-3pm) and are flexible depending on the work that needs to be done.

Term of employment: July 1st – August 30th, 2019 (no camp the week of July 8th-12th). Camps begin July 1st, the term covers 8 weeks of camps.

Qualifications:

- Trained NCCP LTR Instructors (or equivalent) required (*must be completed during the summer, 2019*)
- RCA Rowing Essentials and Making Ethical Decisions Online (*or must be completed before July 1st, 2019*)
- Respect in Sport Activity Leader Module (*must be completed after being hired and before July 1st, 2019; VCRC will provide the successful applicant with a code to complete this module*)
- *Pleasure Boat Operators license ('Boat Pro') required*
- Basic First Aid required (*or must be completed prior to July 1st, 2019*)
- Experience coaching and working with youth (ages 11-18 years)

To apply, please submit a resume and letter before May 20th to:

VCRC Programs Coordinator, Katie Bahain-Steenman
Email: VCRCPrograms@gmail.com